

Student ID Card Issuance Guide

1. Eligibility: Yonsei University new students, enrolled students, and (new) faculty, staff, and researchers

2. Types of Student ID Cards

Type	Check card function	Library access	Campus facility access	Attendance
Financial Card	O	O	O	O
Non-financial Card	X	O	O	O

3. Student ID number inquiry

※ When applying for a student ID card, students must log in again using the student ID account. Access using the examinee's number account is not permitted.

Type	Period	Method
Undergraduate	from 9:00 a.m. on Mon, July 13, 2026	Yonsei Portal Service (https://portal.yonsei.ac.kr) ⇒ Login with your examinee's number and password(D.O.B. in YYMMDD form) ⇒ Academic Information System ⇒ Academic Affairs ⇒ Finding the student ID number
Graduate	The schedule for assigning student ID numbers varies by graduate school. Please check with your graduate school's administrative office to confirm the period and method for checking your student ID number before proceeding.	

4. Application Period

1) New Issuance for Newly Admitted Students and Appointed Faculty, Staff, and Researchers for Fall 2026

Type	Financial Card	Non-financial Card
Korean national	Aug. 18 (Tue) ~ Aug. 24 (Mon) (Foreign nationals may apply only at the Yonsei Woori Banking Center)	Available from Tuesday, August 25, 2026
Foreign national	※ Please note that financial cards can only be issued to applicants who have an Alien Registration Card (ARC), including an Alien Registration Number, for identity verification purposes. Applicants without an ARC can only be issued a non-financial card.	

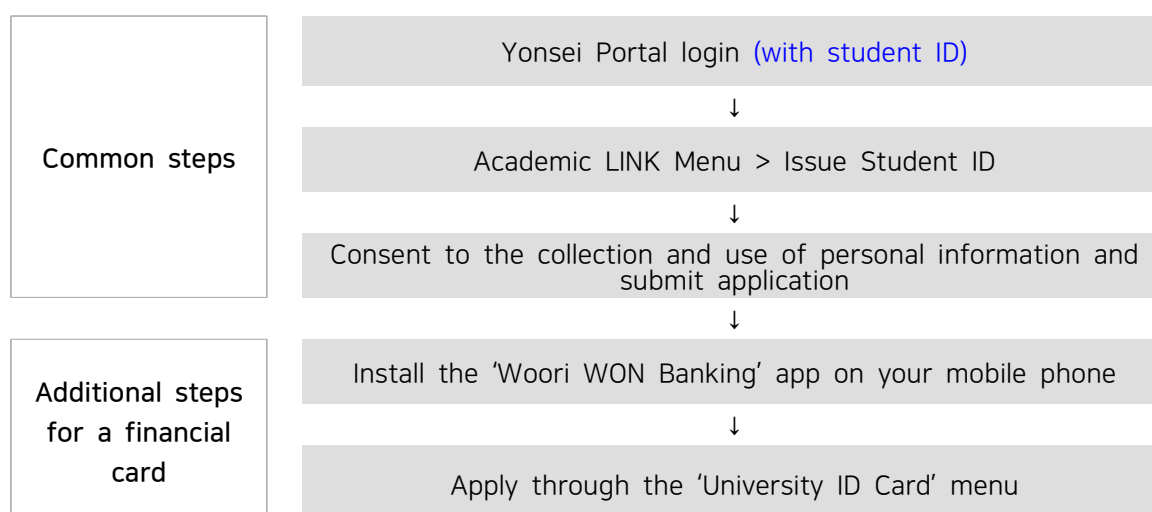
2) Reissuance for Current Members

Type	Financial Card	Non-financial Card
Korean national	Accepted at any time (Foreign nationals may apply only at the Yonsei Woori Banking Center) ※ Please note that financial cards can only be issued to applicants who have an Alien Registration Card (ARC), including an Alien Registration Number, for identity verification purposes. Applicants without an ARC can only be issued a non-financial card.	Available from Tuesday, September 1, 2026
Foreign national		

* Yonsei Woori Banking Center (09:00-16:00) : 1st Floor, Yonsei University Student Union Building (Opposite the Post Office)

3) ID Card (Re)issuance Procedure

(For reissuance, please report loss or damage first.)



※ Important Notes for Application via Woori Bank App ※

- ① Apply through Yonsei Portal first, then complete the application via the "Woori WON Banking" app.
- ② You can apply only when you are in Korea, using a mobile phone under your own name.
- ③ Prepare a photo file (JPG format, under 200KB) saved on your phone in advance.
- ④ Non-face-to-face identity verification is only possible with your Korean Resident Registration Card or Driver's License.

[Procedure for Reporting Loss/Damage]

To avoid errors, a loss/damage report must be submitted before applying for reissuance.

Common steps	Yonsei Portal login
	↓
	Academic LINK Menu > Issue Student ID
Additional steps for a financial card	↓
	'Loss/Damage/Expiration Management > Loss/Damage/Expiration Reporting
	↓
	Report the lost or damaged card to the Woori Card Customer Service Center (Tel. 02-1588-9955).
	※ <u>Please notify both Yonsei portal and the bank immediately.</u>

5. Card Distribution

- 1) When picking up your student ID card, you must bring an official form of identification, such as a passport, for verification purposes.
- 2) Please note that only mobile ID issued by the Korea the Government of the Republic of Korea are accepted. Mobile ID issued by other countries and private mobile ID, including the PASS app, are NOT accepted.

Types	Processing Time	Pickup location	
Financial	Within 5-7 days (KakaoTalk notification)	The pickup location selected during application (Select one pickup location: home, Woori Bank Yonsei Financial Center at Sinchon Campus, or Woori Bank at International Campus. <u>The pickup location cannot be changed after application.</u>)	
Non-Financial ID card	Up to 2 weeks after application (SMS notification)	▶ Sinchon	
		Application Date	Location
		Aug. 25 (Tue), 2026 – Aug. 31 (Mon), 2026	Your college administration office
		Sep. 1, 2026 (Tue) ~	Yonsei Service Center (The Commons, B134)
		▶ International: College Administrative Office	
		☑ <u>University College</u> *: Libertas Hall A, #604	
		☑ Underwood International College: Veritas Hall B, #420	
		☑ Global Leaders College: Libertas Hall A, #501	
		☑ College of Artificial Intelligence and Convergence School of Integrated Technology	
		- Major in IT Convergence Engineering	
		- Major in Intelligent Semiconductor Engineering	
		- Major in Mobility Systems Engineering	

		: Veritas Hall C, #218 (*Yonsei University freshmen are affiliated with the University College during their first year, except for those admitted to the College of Music, student athletes, Underwood International College, and the Global Leaders College.)
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6. Important Notes for Student ID Application

- 1) Only one card type can be activated. Do not apply for both(Financial/Non-financial).
- 2) The pickup location for the financial card must be selected via the Woori Bank app. After completing the application, the pickup location cannot be changed.
- 3) Provide a valid Korean mobile phone number(010-xxxx-xxxx) in the portal to receive text notifications.
- 4) If you are unable to visit a bank branch during business hours (weekdays 9:00-16:00), it is recommended to select "Home" as the delivery location.
- 5) Freshmen are encouraged to complete their application by August 31 (Mon). Applications submitted afterward will be processed together with those of current students and staff in order of receipt, and it may take more than two weeks to receive the card.

7. Inquiries

- 1) University Service Center on Student ID Card : +82-2-2123-3200
- 2) Banking Service for international students at Woori Bank : +82-2-1599-2288
- 3) Woori Bank Yonsei Financial Center Sinchon Campus : +82-2-313-3198 Ext. 313 or 321
- 4) Woori Bank Songdo International Campus Center: +82-32-822-6321

Office of Academic Affairs

[Student ID Application FAQ]

1. When I try to access the 'Issue Student ID' page after logging into the Yonsei Portal, it says I am not eligible.

→ Please make sure you log in with your student ID account, not your applicant(examinee) number account, and then access the 'Issue Student ID' page.

2. I cannot get my mobile student ID issued.

→ The mobile student ID can only be issued after the physical(plastic) student ID card has been produced and after the semester begins.

3. I applied for a non-financial student ID. When can I receive it?

→ Non-financial student IDs can be collected after the start of the semester.

Student IDs applied for between Aug. 27 and Aug. 31 will be distributed by the administration office of your college. For application submitted on or after Sep. 1, it will take about 2 weeks for the ID to be issued. After issuance, please collect your card at:

* Sinchon Campus: Office of Academic Services, Service Center (Baekyangnuri, B134)

* International Campus: Administrative Office of your college

4. When can I pick up my financial student ID from the bank?

→ Issuance takes 5-7 days from the application date. Once ready, you will receive a KakaoTalk notification from the bank. Visit the bank after receiving the message.

(Please note that notification messages may not be sent if you have not consented to marketing communications or have opted out of receiving text messages.)

5. Can I change the pickup location after applying?

→ The pickup location can NOT be changed after application. For home delivery: shipped within about 5 business days, so consider your moving or dorm schedule carefully. For bank pickup: redelivery to home/work is not available; only change to another nearby Woori Bank branch may be possible. For details, contact Woori Bank.

6. I get an error when entering company/department info in the app.

→ Errors occur if special characters are included or if the name exceeds 10 characters. Enter up to 10 characters without special symbols.

Office of Academic Affairs